



GULF COUNTY, FLORIDA BUILDING DEPARTMENT

1000 CECIL G. COSTIN, SR, BLVD., ROOM 305 * PORT ST. JOE, FLORIDA 32456 * PHONE (850) 229-8944 * FAX (850) 229-7873

MOBILE/MODULAR HOME NOTES CHECKLIST PRIOR TO INSPECTION

1. ALL MOBILE/MODULAR HOMES **MUST** BE PROPERLY BLOCKED AND TIED DOWN PER FLORIDA BUILDING CODES.
2. SKIRTING **MUST** BE COMPLETED ON THREE (3) SIDES.
3. FOR INSPECTION PURPOSES, THE SEPTIC TANK **MUST** BE INSTALLED WITH THE DRAIN LINES LEFT EXPOSED.
4. SEPTIC TANK **MUST** HAVE FINAL APPROVAL FROM THE DEPARTMENT OF ENVIRONMENTAL HEALTH BEFORE THE POWER IS GIVEN. (850) 227-1276 EXT: 125
5. IF INSTALLING ON A PARCEL OF LAND LESS THAN ONE (1) ACRE A POST-SURVEY **MUST** BE PROVIDED IDENTIFYING THE PLACEMENT OF HOME MEETING ALL SETBACKS BEFORE THE POWER IS APPROVED.
6. WATER PIPES **MUST** BE CONNECTED TO THE HOME, WITH ANY EXPOSED LINES INSULATED TO PREVENT FREEZING.
7. ELECTRICAL WIRING SHOULD BE COMPLETED. THIS INCLUDES INSTALLATION OF A POWER POLE WITH METER BASE AND PANEL AND ALL CONDUITS AND WIRES TO THE HOME ELECTRICAL PANEL. IF INSTALLING ON A MODULAR HOME WITH UNDERGROUND SERVICE, THE METER BASE WITH PANEL MAY BE INSTALLED ON THE SIDE OF THE HOME. ALL OTHERS **MUST** BE INSTALLED ON A POWER POLE.
8. GULF COUNTY ORDINANCE 2001-13 **REQUIRES** SMOKE DETECTORS TO BE INSTALLED IN ALL STRUCTURES REGARDLESS OF OCCUPANCY.
9. THE CORRECT 911 ADDRESS NUMBERS (FOUR (4) INCHES OR LARGER) **MUST** BE ON THE HOME.
10. GULF COUNTY **REQUIRES** IMPACT GLASS OR THE USE OF SHUTTERS ON MODULAR HOMES.

NOTES:

1. INSPECTIONS: CALL THE BUILDING DEPARTMENT AT (850) 229-8944 BETWEEN 7:00 A.M. – 5:30 P.M. EASTERN TIME MONDAY THRU THURSDAY.
2. CALL ONE (1) DAY IN ADVANCE OF THE DAY THE INSPECTION IS NEEDED.
3. INSPECTION TIMES WILL NOT BE PROVIDED.
4. A POSSIBLE RE-INSPECTION FEE MIGHT BE ASSESSED IF THE BUILDING/STRUCTURE IS NOT READY FOR A **SCHEDULED** INSPECTION.
5. PERMITS HOLDERS **MUST** LIMIT TRASH AND DEBRIS TO THE CONSTRUCTION AREA, UTILIZING EITHER A DUMPSTER OR DAILY REMOVAL OF WASTE.

BUILDING DEPARTMENT DAYS AND TIMES OF OPERATION

MONDAY THRU THURSDAY - 7:00 a.m. – 5:30 p.m. EASTERN TIME